

ZORAN DJINDJIC INTERNSHIP PROGRAMME OF GERMAN BUSINESS

For the Countries of the Western Balkans

www.stipendienprogramm.de



Federal Ministry
for Economic Cooperation
and Development

giz

Deutsche Gesellschaft
für Internationale
Zusammenarbeit (GIZ) GmbH



Zoran Djindjic
Foundation

Ost-Ausschuss
der Deutschen Wirtschaft

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How to apply for the Programme

The application procedure is divided into three parts:

1. an online application in English or German (October - November)
2. an online interview (December 2021 - February 2022)
3. and the selection of the proposed candidate by the company (March - May 2022)

Application process

STEP 1

Candidates apply for internships in their respective fields of study, not for specific positions or companies. The application process is following:

- Letter of motivation in English or German (as one PDF file) answering 4 questions from the website.
- Curriculum vitae in English or German (Mandatory use of the provided template on the website) and upload it as one PDF file
- Portrait photo (business casual) in a common graphics format, e.g. JPG (as a separate document)

- Scanned transcript of records: overview of the courses and marks, issued by your faculty (as one PDF file)
- Translation of transcript of records in English or German (as one PDF file)- translated by the applicant himself/herself is acceptable as well
- Two letters by professors, supervisors or other relevant references from the year 2021 (as one PDF file)
- If you applied in 2020, update your application documents.



- Optional: other scanned documents available, combined as one PDF file (e.g. language certificates for German or English, references, diplomas)

STEP 2

- All candidates will be informed about the outcome of the first selection round. Candidates will be notified by email one week in advance whether they are invited to the interview or not.
- Interviews to be held either virtually or physically depending on pandemic.



STEP 3

- Shortlisted candidates will be recommended to German companies.
- Companies will make their decisions according to their requirements and internship specifications.



More information about the application procedure on:
<https://www.djindjic-stipendienprogramm.de/applicants#applicants-application-procedure>